

Meeting: **Cabinet**
Date: **21 July 2021**
Time: **5.00 pm**
Place: **Council Chamber - Civic Centre Folkestone**

To: **All members of the Cabinet**

All Councillors for information

The cabinet will consider the matters listed below on the date and at the time and place shown above.

Due to current social distancing guidelines, only 6 seats are available for members of the public at meetings in the Council Chamber. These seats will be reserved for those speaking or participating at the meeting, and the remaining available seats will be given on a first come, first served basis.

Members of the public are encouraged to view the meeting online if they are not to address the meeting. Meetings will be streamed live to the internet, and can be viewed at: <https://folkestone-hythe.public-i.tv/core/portal/home>. Further information on attending council meetings can be found at [Advice for public attendance](#).

Subject to relaxation of Covid restrictions more seats may be available for members of the public in the council chamber. If allowed under law available seats will be given on a first come, first served basis.

1. **Apologies for Absence**
2. **Declarations of Interest (Pages 5 - 6)**

Members of the Council should declare any interests which fall under the following categories:

- a) disclosable pecuniary interests (DPI);

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- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. **Minutes (Pages 7 - 12)**

To consider and approve, as a correct record, the minutes of the meeting held on 23 June 2021.

4. **District, Parish and Town Council Elections - Kent scale of election fees (Pages 13 - 22)**

This report sets out the annual changes to the Kent scale of election fees of Folkestone & Hythe's Returning Officer to undertake the arrangements for managing and conducting district, parish and town council elections from 01 April 2021.

5. **Performance Management Framework (Pages 23 - 50)**

The Council's Performance Management Framework was originally created and approved in 2014, with minor amendments being approved by Cabinet in 2017. The Performance Management Framework has been reviewed and simplified to make it more meaningful and useful for officers, elected members and all those who are engaged in the Council's performance management.

6. **Right to Build/Self-Build and Custom Housebuilding Register (Pages 51 - 64)**

The report summaries what is expected of the local authority under the Self-build and Custom Housebuilding Act 2015; the current number of people on the council's Self-Build Register and how the need is identified in the base periods; the actions being taken to help to provide a supply of serviced sites to meet the district's need; the proposed changes to the council's register; and information on the offer of a workshop from the Government's Right to Build Task Force.

7. **Romney Marsh Business Hub grant scheme (Pages 65 - 70)**

This report seeks agreement for Folkestone & Hythe District Council to make use of unallocated reserves from the Marsh Million Fund towards the development of a business grant scheme. This proposal will support the take-up of space within the Romney Marsh Business Hub and is to be launched in September 2021.

8. **Housing Compensation Policy (Pages 71 - 84)**

This report seeks approval of a new policy for the payment of compensation to Council tenants and leaseholders.

9. **Community-Led Housing (CLH) Seed Funding Scheme (Pages 85 - 110)**

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This report requests approval for a Council administered Community-Led Housing (CLH) Seed Funding Scheme of £100k. The funds for this would come from the £437,361 awarded to the Council by the Ministry for Housing, Communities and Local Government's (MHCLG) to promote and support CLH in the district.

Community-led housing can help to achieve several of FHDC's strategic priorities and constituents' aims and aspirations. The Seed Funding Scheme is intended to support CLH projects that will increase housing supply by potentially delivering additional, new affordable housing and turn empty properties into housing. It is designed to help community groups deliver housing schemes on land identified by the community, or made available by the local authority/local landowners through sale or long leases. The funding would be used by CLH groups to pursue any model of community-led development for the provision of affordable housing, including Community Land Trusts and Cohousing Projects.